



Board Meeting Minutes

03/13/2015

Teleconference

- In attendance: Deb Anderson, Marcie Sannon, Toni Wood, Brittany Souza, Dave Nixdorf, James Cox, Charie Faught, Tom Hering
- Current Business (including Standing Agenda Items and Chair Reports):
 - Governance – Charie, Toni
Mike Ferucci and John Osment are both standing down from the board. Charie will be taking over some of the duties John had for the Spring Conference.
 - Programs – Deb, James, Randy, Brian
 - March 5 event
The event went very well – there were about 30 attendees.
 - Hacking Healthcare Event
Deb is requesting Montana HIMSS to pay \$250 dollars towards the booth shared by MPQHF and Montana Tech. This will allow MT HIMSS to put materials and a banner at the booth and to have our logo on the website as well as in the program. This request was unanimously approved.
 - Spring Conference 2015
Deb needs more assistance with the Spring Conference. A checklist of items that need to be done was sent out by Toni. These items were divided out to different board members who volunteered to assist.
 - Vendors – Charie will finish updating the vendor packet. Marcie will make the list of vendors in Constant Contact and email the packet out. James will be the onsite vendor coordinator.
 - Student Sponsorships – Charie has visited with Cindra Stahl about this and has had students inquiring about volunteer opportunities. Cindra has agreed to be on the selection committee for student volunteers. Deb will send a request to Randy, Ben, and Tom to ask for assistance with this. Rita, Jim, and/or Charie will be in charge of student supervision at the conference. We will offer students free registration and a \$100 Visa gift card to reimburse them for expenses.
 - Financial – Tom
Please see attached Financial Reports.

- Membership –Ben – Not in attendance
- Website –Damien – Not in attendance
- Communications – Brittany
Brittany will be teaching Deb and Marcie later today how to use Constant Contact.
- Student Relations- Jim A. – Not in attendance

Action Items

- Deb, Brittney, and Marcie to get information sent out from Constant Contact regarding Spring Conference.
- Deb to reach out to Ben, Randy, and Tom to ask for assistance in student volunteer selections.

Montana HIMSS Financial Report

Second Quarter FY14-15

As of 12/31/14

STARTING ACCOUNT BALANCE: \$17,317.57

CURRENT ACCOUNT BALANCE: \$16,989.42

Income this quarter: \$470.62

Expenses this quarter: \$798.77

No Outstanding debits

No Outstanding credits

YTP INFORMATION

• Revenue	
○ Chapter Rebate	\$ 120.62
○ Sponsor for Great Falls Social	\$ 350.00
○ Total Revenue	\$ 470.62
• Expenses	
○ Deb Anderson – Wyoming Rural HIT Expenses	\$ 45.00
○ SCL Health System – Refund for MT HIMSS	\$ 117.24
○ Marcy Johnson – Spring Conference Expenses	\$ 65.98
○ Hilton Garden Inn – Great Falls Social	\$ 570.55
○ Total Expenses	\$ 798.77
• Gross Profit	\$ (328.15)
• Operating Expenses	\$ 0.00
• Net Profit	\$ (328.15)

Montana HIMSS Financial Report

Third Quarter FY14-15

As of 3/13/15

STARTING ACCOUNT BALANCE: \$16,989.42

CURRENT ACCOUNT BALANCE: \$16,599.34

Income this quarter: \$361.11

Expenses this quarter: \$751.19

No Outstanding debits

No Outstanding credits

YTP INFORMATION

• Revenue	
○ Chapter Rebate	\$ 361.11
○ Total Revenue	\$ 361.11
• Expenses	
○ Marcy Johnson – Constant Contact (5 months)	\$ 100.00
○ Deb Anderson – Billings Social	\$ 123.14
○ Windmill – Billings Social	\$ 302.00
○ Party Time – Billings Social	\$ 192.00
○ Total Expenses	\$ 717.14
• Gross Profit	\$ (356.03)
• Operating Expenses	
○ Constant Contact	\$ 34.05
• Net Profit	\$ (390.08)